



## MINUTES

### **Board Affairs Committee**

Tuesday, July 12, 2022, 1:30pm  
WC Room 2 / Zoom

**Committee:** Donna Coon (Chair), Carol Crothers, Joyce Finkelstein, Nellie Johnson, Ed Knop, Chuck Soukup, Kathi Bachelor (President), Scott Somers (CEO), Natalie Whitman (Communications Manager), Nanci Moyo (Liaison/Administrative Supervisor)

**Absent:** Janet Carter, Jerry Humphrey, Barb Mauser, Beverly Tobiason, Jodie Walker, Tony Zabicki

**Visitors:** 2

**1. Call to Order / Roll Call – Establish Quorum**

Chair Coon called the meeting to order at 1:32pm. Roll call by Nanci Moyo.

**2. Approve Meeting Minutes: June 14, 2022**

**MOTION: Finkelstein / Seconded. There were no objections.**

**3. Chair Comments:** The discussion is on CPM Part 2 at this meeting and Part 3 at the next meeting. May have CPM recommendations for the September Board meeting.

**4. Business**

a. Review CPM Change Request from N&E Committee

**MOTION: Finkelstein moved / seconded the Board Affairs Committee (BAC) accept the Nominations & Elections**

**Committee request and to recommend approval by the Board to change the CPM Part 3: Committees - Section 6 - 3.6.2.A.2 from 120 days to 90 days.**

**Passes: unanimous**

b. Staff Recommendations for Part 2

CEO Scott Somers reviewed the staff recommendation changes to Part 2 of the CPM and held a discussion with the BAC. All the suggestions will be added to the redlined version.

c. Duties and Responsibilities of BAC

This was not discussed at the meeting.

d. Work Group Reports

- **Bylaws:** This work group will begin meeting next week with seven members. Discussion will be about the reorganization of the Bylaws. The work group will bring options to the BAC for discussion and the BAC will bring recommendations to the Board.
- **Committee Continuity Report:** The work group has five members that are reviewing Bylaws and CPM on what is stated about committees, and looking into best practices and how other non-profit communities use committees. The work group will bring recommendations to the BAC for any decisions and recommendations to the Board.

**5. Member Comments:** Comments were addressed during the meeting.

**6. Adjournment:** The meeting was adjourned at 3pm MST.

**Next Meeting:** Tuesday, August 9, 2022, West Center, Room 2/Zoom, 1:30 – 3:00pm